

2006 Medical Supply Catalog

*HHS Supply Service Center,
Perry Point, Maryland*

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INTRODUCTION TO THE HHS MEDICAL SUPPLY CATALOG

I. AUTHORIZED USERS

A. Federal Activities

The HHS Supply Service Center (SSC) is an economical source of pharmaceutical and medical supplies to Federal agencies. Federally funded activities, such as Federal Job Corps Centers, are also eligible to use the Center as a source of supply.

B. Non-Federal Activities

Cost reimbursable contractors, when authorized by their government contracting officer to utilize Federal supply sources, are eligible to use the SSC as a source of supply. A copy of the current contract must be provided to the Center to verify eligibility.

II. GENERAL INFORMATION

A. Contents

All items are listed in the catalog in alphabetical sequence by generic name within Federal Supply Group and Class and are also identified with National Stock Numbers (NSNs).

B. Pricing

Prices, current as of the date of catalog printing, appear to the right of the unit-of-issue listed for each item. Prices charged are computed on the average cost of inventory on-hand at time of sale and may differ from the published price. Customer Service Representatives are available to provide up-to-date prices if required. Pricing can also be found online at <http://sscweb.psc.gov>.

C. Single-Source vs. Multiple-Source Pharmaceuticals; Trade Names

Single-source pharmaceuticals are identified in the catalog by listing the trade name product stocked as shown in the following example:

NSN	ITEM IDENTIFICATION
6505-00-116-7750	DIGOXIN TABLETS, USP (LANOXIN Brand Only) 0.25 mg (250mcg), 100s

All other pharmaceuticals are identified in the catalog by referencing a common trade name in the description as shown in the following example:

NSN	ITEM IDENTIFICATION
6505-01-145-8825	DILTIAZEM HYDROCHLORIDE TABLETS (CARDIZEM) 30 mg, 100s

For multiple-source pharmaceuticals, the photograph or referencing of a common trade name is an aid to conducting official business. It does not indicate an endorsement of a particular commercial item listed in preference to comparable items which may not be included in this catalog. For multiple-source pharmaceuticals, the inclusion of a trade name reference or a photograph does not indicate that a particular brand will be furnished.

The Center only stocks products which are listed as being therapeutic equivalent in the FDA Approved Drug Products with Therapeutic Equivalence Evaluations.

D. Catalog Changes

Catalog changes such as additions, deletions, and other changes will be published in the SSC bulletins on a periodic basis.

E. Distribution

The new catalog will be mailed to our customers upon request. Requests for additional copies of the catalog or address changes should be sent to the Director, HHS Supply Service Center, Perry Point, Maryland 21902.

F. Unit-of-Issue and Packaging Data

The unit-of-issue (U/I) shown in the catalog represents the quantity of an item that is assigned that NSN. The unit-of-issue abbreviations are included. For example, the catalog contains the following items:

NSN	ITEM IDENTIFICATION	U/I	UNIT PRICE
6505-00-000-6954	ACETAMINOPHEN CHEWABLE TABLETS (TYLENOL MELTAWAYS) 80 mg, 30s, bubblegum burst flavored meltaways	PG	\$2.92

This means that there are 30 tablets contained in the unit-of-issue "PG."
Another example is:

NSN	ITEM IDENTIFICATION	U/I	UNIT PRICE
6505-00-000-3333	CONTRACEPTIVE VAGINAL FOAM (DELFIN) 17 gm, 0.6 oz, 24s	CS	\$133.06

This means that each container has 17 grams, and there are 24 containers in the unit of issue "CS."

III. POLICY

Dated Products

The HHS Supply Service Center has a policy of providing a minimum of six (6) months of shelf-life for all dated items shipped to customers, except for vaccines, which may have a short shelf-life. These vaccines are shipped with a minimum of three (3) months of shelf-life remaining.

IV. ORDERING PROCEDURES

A. Methods of Ordering

Orders can be placed with the HHS Supply Service Center using any of the following methods:

1. Purchase Order

Orders may be placed with the Supply Service Center by submitting a completed purchase order form approved for use by the ordering activity. In addition to information normally provided on the purchase order form, please provide: (a) the name, telephone number and fax number of a person who can be contacted concerning the order; (b) the SSC-assigned eight (8) digit customer number which identifies your facility. See EXHIBIT III for samples of purchase orders.

2. Fax

Direct fax service to the Center is available 24 hours a day, 7 days a week. The number for faxing orders to the Center is (410) 642-6249 and (410) 642-2616. Fax transmissions may be verified by calling the Center at (410) 642-2244 between 8:00 a.m. and 4:30 p.m. Eastern Time, Monday through Friday.

3. Telephone Orders

The general telephone number of the Center is (410) 642-2244. However, the Customer Service/Order Department can be called directly at (800) 642-0263 (toll-free), and the Shipping Department at (410) 642-2246. Telephone orders for five (5) items or less will be accepted; however, we request that orders in excess of five items be faxed. Orders placed by telephone which are \$500 or more must be verified by a faxed order, signed and dated by an authorizing ordering official.

4. Credit Card Orders

The HHS Supply Service Center accepts Federal Government Credit Card orders. The processing of these orders requires prior approval of each cardholder. Each cardholder should contact the Center before processing the initial order. Customer Service can be contacted directly at (800) 642-0263 (toll-free) or (410) 642-2244.

5. Elite.eCom

The HHS SSC has an ordering mechanism that is accessible through the Internet. This web-based ordering tool will allow customers to not only place orders on-line, but check pricing and product availability as well. An added benefit is that it will also let customers check the status of their orders, whether they were placed through eCom or not. The website address is <http://sseweb.psc.gov>. You will need to apply for a User ID and password before you can access the site. Contact Marlana White by e-mail (Marlana.White@psc.hhs.gov) or fax (410-642-2616).

B. Types of Orders

1. EXPRESS Orders

The HHS Supply Service Center's EXPRESS Order System is available to fill your emergency and expedited orders. EXPRESS orders may contain a maximum of five (5) line items stocked by the Center. Do not include items on EXPRESS orders that you want processed in a routine manner.

Most stocked pharmaceuticals and medical supplies are included in the EXPRESS System. However, Schedule II controlled drugs, vaccines that must be packed in dry ice to remain frozen, and hazardous materials are excluded from this System.

EXPRESS orders must be placed with a Customer Service Representative by calling (800) 642-0263. EXPRESS orders placed by telephone which are \$500 or more must be verified by a faxed order signed and dated by an authorized ordering official. The name, telephone number and fax number of a point of contact for the order must also be provided.

EXPRESS orders will be shipped as follows:

- a. Emergency orders will be shipped by Federal Express within 24 hours of acceptance by the Center.

Medical Emergency: defined as a definite medical need with a definite time limitation.

Supply Emergency: defined as a definite supply shortage with a timely resupply needed.

- b. Expedited orders will be shipped by an expedited mode of transportation within 72 hours of acceptance by the Center.

NOTE: Emergency orders can also be placed with the Supply Service Center by fax.

Customers will be charged for transportation charges from Perry Point for emergency orders.

It is the intent of the HHS Supply Service Center to respond in an expeditious manner to all emergency order requests. However, if large orders are requested and/or orders are routinely designated as an "Emergency," it may be necessary to clarify the designation with the ordering activity. Use of emergency designations for routine resupply orders is not acceptable.

2. Orders for Controlled Substances

- a. Requests for Schedule II controlled substances must be accompanied by properly prepared, signed and dated DEA Form 222 (Copies 1 and 2). Requests for Schedule II controlled substances will be accepted and processed only when the DEA Form is signed by an individual registered with the Drug Enforcement Administration (DEA).

Schedule II controlled substances ordered by a customer will be filled to the extent possible. **Unfilled quantities of Schedule II controlled substances will be canceled; they will not be backordered.**

Schedule II controlled substances will only be shipped to the customer's address on DEA Form 222C. **Requests which fail to comply with this requirement will not be filled.**

3. Orders for Ethyl Alcohol

Orders for tax-free Ethyl Alcohol will be accepted and processed only if a copy of the Alcohol Permit for the ordering activity is on file at the Center. You may obtain an Alcohol Permit by completing Section I, ATF Form 1444, "Tax-Free Spirits or Specially Denatured Spirits for Use of United States," and sending it to the following address:

Assistant Director (Regulatory Enforcement)
Department of the Treasury
Bureau of Alcohol, Tobacco, and Firearms
Washington, DC 20226

When approved, the form will be signed and returned to you with your Permit Number indicated in Section II of the form. A copy of your Alcohol Permit should then be forwarded to the Center where it will be maintained on file.

V. SUPPLY SERVICE CENTER ORDER DOCUMENTS

A. Order Confirmation

Once an order is entered into our system, an order confirmation is e-mailed to the customers with an e-mail address on file. This confirmation will indicate the items and quantities ordered, as well as the selling price (see EXHIBIT IV).

B. Items Backordered

If an item is temporarily out of stock and the customer accepts backorders, it will be shown on the Invoice in the backorders column. When an item is backordered, billing does not occur until actual shipment is made (see EXHIBIT VI).

Schedule II controlled substances ordered by a customer will be filled to the extent possible. Unfilled quantities of Schedule II Controlled Substances will be canceled; they will not be backordered.

C. Packing Slip

A Packing Slip will accompany the shipment for inspection, checking, and receiving of the order (see EXHIBIT V).

VI. TRANSPORTATION

All routine CONUS orders are shipped prepaid from Perry Point, Maryland. If special shipping instructions are desired, specify the method of shipment in the "Ship Via" box on your purchase order.

VII. BILLINGS/PAYMENTS

1. At the close of business each month, billing data covering each shipment is prepared and forwarded to the Financial Management Services, PSC.
2. Customers are not billed for supplies until after the supplies have been shipped by the Supply Service Center. Receipt of billing is considered to be sufficient to establish a basis for payment. Once a billing has been tendered, the activities are requested to process the bill for payment in full as presented. Any adjustments necessary will be resolved and monetary adjustment made on subsequent vouchers.

Note: Backordered items are only billed when shipped.

3. Questions concerning billings/payments may be referred to the Governmental Accounting Branch, Financial Management Services, by telephone at (301) 443-1317 or by fax at (301) 443-2099.

A. Sales to HHS Activities

The Financial Management Services will effect reimbursement by charging the applicable appropriation accounts for sales to HHS activities during the preceding month. The total charge to the appropriation accounts will be distributed to the accounting points through use of "Inter-Office Transfer Vouchers."

B. Sales to Other than HHS Activities

1. Activities having agency location codes (ALC#) will be billed under procedures established by the Department of the Treasury. The Internet Payment and Collection (IPAC) will be used.
2. For customers using credit cards, settlement is resolved upon shipment. No backorders are permitted on credit card orders.
3. Activities that use checks to pay the amount due on their unpaid balance should make the checks payable to the HHS Supply Service Center, and send them to: Collection Officer, PSC, Financial Management Services, Parklawn Building, Room 16A-09, 5600 Fishers Lane, Rockville, MD 20857.

VIII. DISCREPANCIES, RETURNS, PRODUCT COMPLAINTS, CORRESPONDENCE AND COMMUNICATIONS

A. Discrepancies on Orders

Discrepancies on orders should be reported immediately to the customer service department in order to receive credit. Requests for adjustments or discrepancy reports must be submitted within **5 days** of receipt of your shipment.

When the Center ships more material than was ordered or ships an item(s) other than the item(s) ordered for which you were not billed, it is imperative that such overage be reported. If the material can be utilized, please submit a covering purchase order, marked "Confirmation Order - Do Not Duplicate," after the overage has been reported to Customer Service.

If the material cannot be utilized, the Center will arrange for the return of the item(s). Shipping will be paid by the Center.

B. Return Goods Policy

The primary goal of the HHS SSC Return Goods Policy is to provide efficient and effective service to our customers. Please take a moment to familiarize yourself with our Return Goods Policy and the steps required when returning a product to Perry Point.

All requests for return authorization must be reported to the Customer Service Branch by telephone or fax.

1. ELIGIBLE Items for Return and/or Credit

a. Quality Deficiencies

Deficiencies in design, specifications, material, manufacturing, and workmanship.

b. Product Recall

Recall notices per instructions stated on recall.

c. Customer Ordering Error

Wrong item and/or incorrect quantity.

d. SSC Shipping Error or Order Processing Error

Wrong item, incorrect quantity; and/or right item, incorrect quantity.

e. Overstocked

With the following conditions: SSC purchased items only, must have 12 months dating remaining, item must still be stocked at SSC, and must be in original unopened package. SSC will not accept damaged, refrigerated, hazardous, or controlled items.

f. Duplicate Shipment of Product

g. Product Received Damaged or Had Concealed Damage

The following information is required to file claim against carrier:

1. What carrier was responsible;
2. Date/time damaged item was received; and
3. What items were damaged.

2. INELIGIBLE Items for Return and/or Credit

- a. Items with Less than 12 Months Remaining Until Expiration
- b. Items Requiring Refrigeration
- c. Hazardous Items
- d. Items Totaling Less than \$50.00 in Value

3. Returning of Material

Please call the Customer Service Department to report all claims within 5 working days of receipt of order. The Customer Service Department will be responsible for evaluating and authorizing return of products in question. Upon SSC authorization, a Return Goods Packet will be faxed/mailed to the customer. The packet will contain an instruction sheet and a return goods form. Please note the completed information on the form pertains specifically to your initial request. Customers need to return items promptly within the time frame stated on the Return Goods Authorization Form. All credits will be issued at the current market price.

C. Correspondence and Communications

Questions relating to orders, status of shipment, etc., are to be addressed or directed to:

Customer Service
HHS Supply Service Center
Perry Point, Maryland 21902
Telephone: (800) 642-0263

Customer Service Representatives can be reached at (800) 642-0263 during 7:30 a.m.–4:30 p.m. EST. Please note that faxes can be received 24 hours a day at (410) 642-6249.

A listing of HHS SSC staff members available to answer specific questions concerning our services to customers is listed below. If you need assistance, you may call and request the person who may be best able to answer your question.

SPECIFIC QUESTION/CONCERN	CONTACT
<ul style="list-style-type: none"> ■ To place an “EXPRESS ORDER” ■ To check on availability and prices ■ To check on status of backorders ■ To check on status of routine orders ■ To report a discrepancy or error in processing your order ■ To request information concerning whether an item is in stock 	<p>Annette Quiñones, R.Ph., Chief of Quality Assurance</p> <p>Janice Hall, Chief of Inventory Management</p> <p>Annette Cook, Customer Service</p> <p>TELEPHONE NUMBERS FAX NUMBER</p> <p>(410) 642-2247 (410) 642-1392</p> <p>(800) 642-0263</p>
<ul style="list-style-type: none"> ■ To request technical information about a product ■ To file a complaint about the quality of a product ■ To request an MSDS (Material Safety Data Sheet) ■ To make a suggestion for changes in specifications ■ To ask about manufacturer’s recalls ■ To request that an item be added to stock 	<p>Annette Quiñones, R.Ph., Chief of Quality Assurance</p> <p>Thomas Shaffer, Quality Assurance Project Officer</p> <p>Michael Soler, Quality Assurance Specialist</p> <p>Donna Bannon, Quality Assurance Specialist</p> <p>Heather Ward, Quality Assurance Specialist</p> <p>TELEPHONE NUMBERS FAX NUMBER</p> <p>(410) 642-2244 (410) 642-1384</p> <p>(410) 642-1386</p> <p>(800) 642-0263</p>
<ul style="list-style-type: none"> ■ To request information on Elite eCom 	<p>Irene Grubb, Chief of Management Information Systems</p> <p>Mark Burchess, Computer Specialist</p> <p>Paul Lewis, Computer Specialist</p> <p>TELEPHONE NUMBERS FAX NUMBER</p> <p>(410) 642-2244 (410) 642-2047</p> <p>(410) 642-1389</p> <p>(800) 642-0263</p>
<ul style="list-style-type: none"> ■ To request information on HHS Unit-of-Use Prepacks ■ To request information about Customized Medical Kits 	<p>Bill Koch, R.Ph., Chief of Pharmacy</p> <p>Thomas Shaffer, Quality Assurance Project Officer</p> <p>TELEPHONE NUMBERS FAX NUMBER</p> <p>(410) 642-1387 (410) 642-6249</p> <p>(800) 642-0263</p>

SPECIFIC QUESTION/CONCERN	CONTACT
<ul style="list-style-type: none"> ■ To request information on Procurement of Center Stock/Non Stock Items ■ To request information about Direct Vendor Delivery pending items ■ To request information about Vaccines 	<p>James Gibney, Chief of Procurement Sandra Anderson, Contract Specialist Allison Lempka, Contract Specialist Michael Bermes, Contract Specialist Leslie Justice, Procurement Clerk</p> <p>TELEPHONE NUMBERS FAX NUMBER (410) 642-6023 (410) 642-3566 (410) 642-1383 (800) 642-0263</p>
<ul style="list-style-type: none"> ■ To request information about shipments pending delivery ■ To request delivery via a specific carrier ■ To request special handling or shipping procedures 	<p>Murray Potter, R.Ph., Chief of Logistics William Williams, Warehouse Foreman Dennis Laliberte, Transportation Management Specialist</p> <p>TELEPHONE NUMBER FAX NUMBER (410) 642-2246 (410) 642-1394</p>
<ul style="list-style-type: none"> ■ To request billing information ■ To request payment information ■ To request account status 	<p>James Roche, Accountant</p> <p>TELEPHONE NUMBER FAX NUMBER (410) 642-2244 (410) 642-2047</p> <p>Bradley Lindgren, Billing/Account Status Chief Government Accounting Branch, DHHS/PSC Financial Management Service Room 16-23, Parklawn Building 5600 Fishers Lane Rockville, MD 20857</p> <p>TELEPHONE NUMBER FAX NUMBER (301) 443-1465 (301) 443-1719</p>

SPECIFIC QUESTION/CONCERN

- To pursue any further information or questions

CONTACT

Steven Pearson, Acting Director
HHS Supply Service Center
Perry Point, MD 21902

Trisha Fuddy, Administrative Support Assistant

TELEPHONE NUMBER

(410) 642-2244

FAX NUMBER

(410) 642-1390

IX. DAMAGED SHIPMENTS

A. Claims for Damages from Commercial Freight Carriers

In order to protect the interest of the government, receiving facilities (consignees) are responsible for making proper notations for any loss or damage in shipments before signing the carrier's delivery receipt. Such notations should detail the nature and extent of any apparent shortages, damages to property (or containers) or other discrepancies in the quantity and condition of the property received and be shown on the covering bill of lading or other transportation document. Any notation placed on the carrier's delivery receipt of freight bill should also be shown on the consignee's copy of the delivery receipt, and both must be signed by the consignee. Whenever possible, the consignee should obtain the signature of the carrier's driver or representative as an acknowledgment that the discrepancy exists (not necessarily that the carrier is liable).

The failure of receiving activities to properly annotate carrier's delivery receipts can negate possible claims against the carrier for recovery of monies due for any in-transit loss or damage of government-owned property.

Receiving activities are urged to instruct their receiving personnel to indicate any loss or damage on the appropriate documents at the time and point of delivery.

In addition, Receiving activities should contact delivering terminal to report damage and to file a damaged claim report. The terminal will send the appropriate forms to file. Please follow instructions from the terminal about disposition of damaged goods.

B. Damaged UPS Shipments

When a shipment is damaged by UPS, contact your local UPS carrier as soon as possible about the damage and UPS will arrange to return the damaged goods to Perry Point. Notify the Center by telephone or in writing within 5 days describing the damage, and indicate the date and place the damaged goods were picked up by UPS for return to the Center. A copy of the UPS pick-up documents must be attached to your written notification so that your claim can be processed. Credit to a customer account or shipment of replacement material cannot be accomplished until the damaged material is received from UPS. SSC will settle the claim with UPS for damages—not the customer.

C. Damaged Federal Express Shipments

1. When a shipment is damaged by Federal Express (FEDEX), you must send a written notice to Federal Express advising of claim due to damage, delay or shortage, including perishable and spoilage damage claims due to later or delayed delivery, within 5 days after delivery of the shipment.
2. FEDEX must receive written notice of a claim due to non-delivery or mis-delivery within 90 days after they accept the shipment.
3. You may telephone FEDEX's Customer Service Department to report your claim, but you must still provide FEDEX with written notice of your claim within the time limits referenced above.
4. Written documentation of all claims must be delivered to FEDEX within 90 days after they receive written notice in accordance with paragraphs (1) and (2) above.
5. Except as provided in paragraph (6), receipt of the shipment by the customer without written notice of damage on the delivery manifest is valid evidence that the shipment was delivered in good condition. As a condition to considering any such claim, the recipient must make the original shipping cartons and packing available for inspection by FEDEX.
6. In the case of a claim for concealed damage which is not discovered at the time of delivery, the recipient must notify FEDEX in writing as promptly as possible after the discovery of the damage, and in any event not later than 5 days after the date of delivery. If more than 5 days elapse between the date of delivery of the shipment to the recipient and the receipt by FEDEX of such notice, the recipient must show good cause why the damage was not discovered earlier and timely notification not given.

D. Stock Advisory Committee

The Stock Advisory Committee at the SSC establishes guidelines and reviews requests for additions, deletions, and changes to the Center's stock. The Committee is made up of SSC staff, Division of Supply Management staff, and representatives from SSC customers. Committee meetings are held monthly in Perry Point. Changes in stock will be published periodically in the SSC Bulletins.

Any customer may request changes in the inventory status of an item stocked by the SSC. Fill out the form, "Request to Add/Delete/Change Stock Item" (see EXHIBIT VII). Mail or fax completed form to:

Quality Assurance Branch
HHS Supply Service Center
Perry Point, MD 21902
Fax: (410) 642-1384

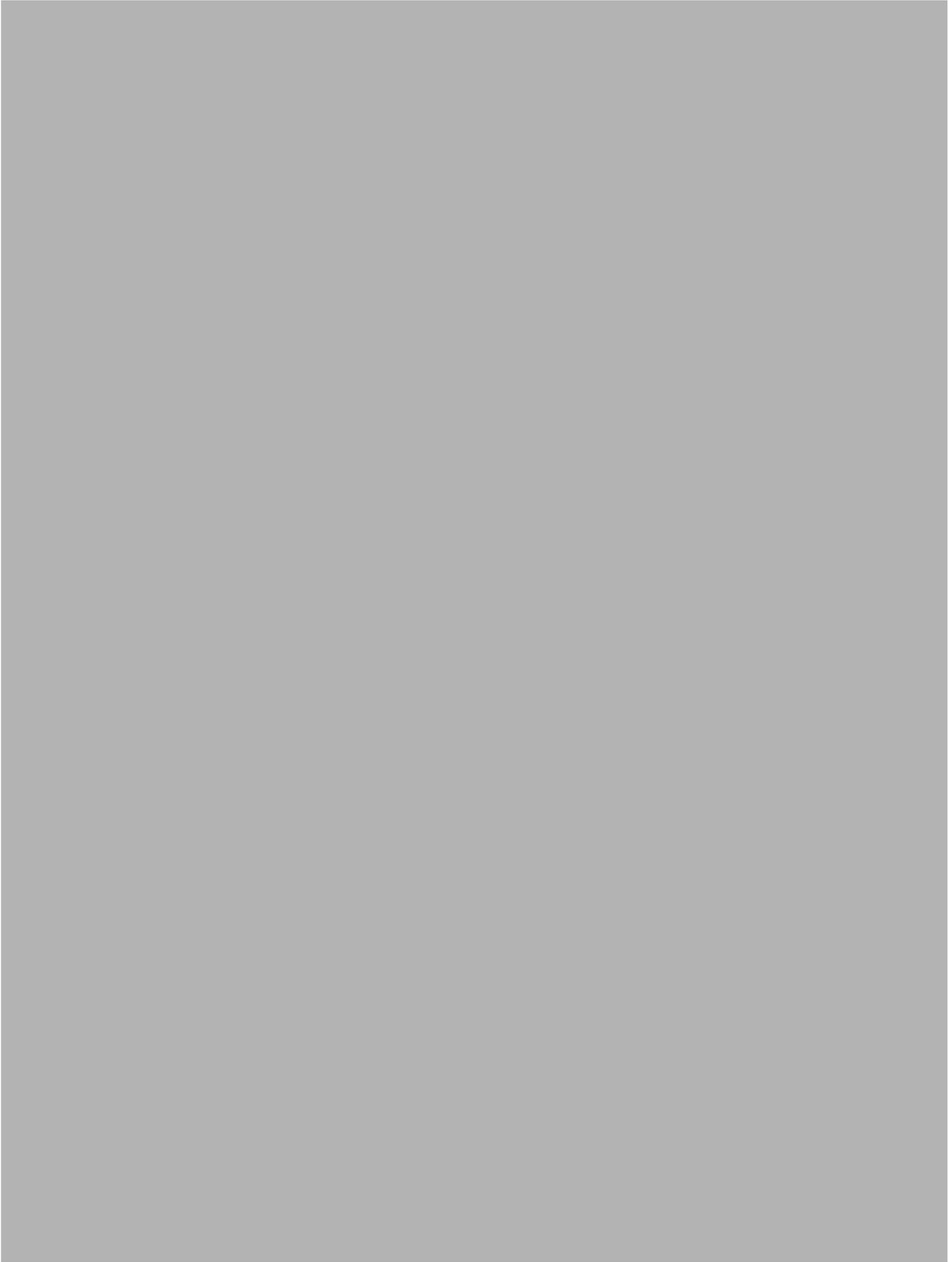
FEDERAL SUPPLY CLASSES AND TITLES

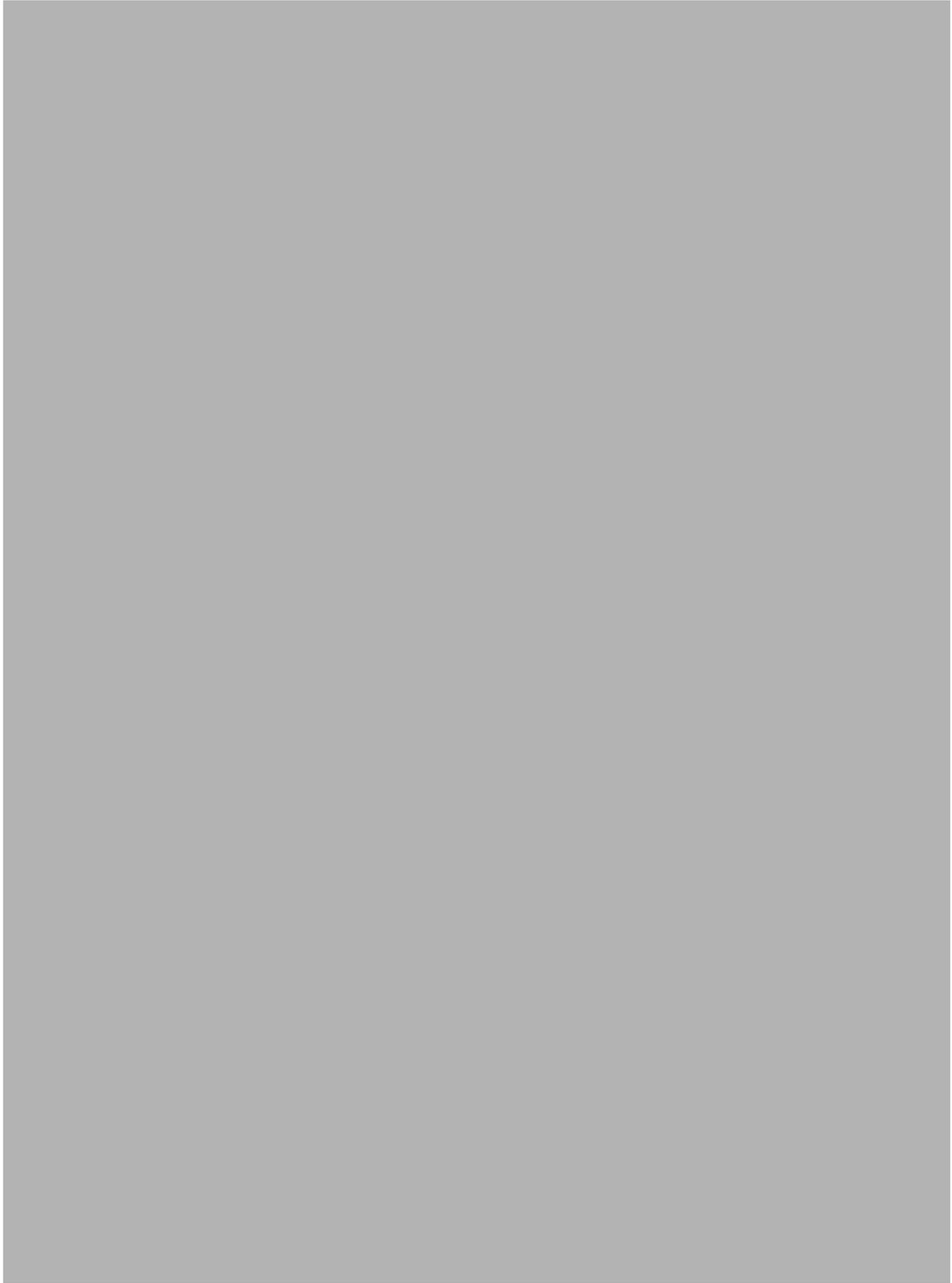
FSC CLASS	FSC TITLE	FSC CLASS	FSC TITLE
5120	Hand Tools, Nonedged, Nonpowered	7350	Tableware
5210	Measuring Tools, Craftsmen's	7420	Accounting and Calculating Machines
5350	Abrasive Materials	7510	Office Supplies
5805	Telephone and Telegraph Equipment	7520	Office Devices and Accessories
5935	Connectors, Electrical	7530	Folders and Labels
6135	Batteries, Primary	7540	Standard Forms
6230	Electric Portable and Hand Lighting Equipment	7610	Books and Pamphlets
6240	Electric Lamps	7690	Miscellaneous Printed Matter
6350	Miscellaneous Alarm and Signal Systems	7920	Brooms, Brushes, Mops and Sponges
6505	Drugs, Biologicals and Official Reagents	7930	Cleaning and Polishing Compounds and Preparations
6508	Medicated Cosmetics and Toiletries	8105	Bags and Sacks
6510	Surgical Dressing Materials	8110	Drums and Cans
6515	Medical and Surgical Instruments, Equipment and Supplies	8115	Boxes, Cartons and Crates
6520	Dental Instruments, Equipment and Supplies	8125	Bottles and Jars
6525	X-Ray Equipment and Supplies: Medical, Dental and Veterinary	8305	Textile Fabrics
6530	Hospital Furniture, Equipment, Utensils and Supplies	8315	Notions and Apparel Findings
6532	Hospital and Surgical Clothing and Textile Special Purpose Items	8410	Outerwear, Women's
6540	Opticians' Instruments, Equipment and Supplies	8415	Clothing, Special Purpose
6545	Replenishable Field Medical Sets, Kits and Outfits	8445	Hosiery, Handwear and Clothing Accessories: Women's
6550	In-Vitro Diagnostic Substances, Reagents, Test Kits and Sets	8465	Individual Equipment
6630	Chemical Analysis Instruments	8520	Toilet Soap, Shaving Preparations and Dentifrices
6640	Laboratory Equipment and Supplies	8530	Personal Toiletry Articles
6645	Time Measuring Instruments	8540	Toiletry Paper Products
6670	Scales and Balances	8905	Meat, Poultry and Fish
6680	Liquid and Gas Flow, Liquid Level and Mechanical Motion Measuring Instruments	8910	Dairy Foods and Eggs
6685	Pressure, Temperature, and Humidity Measuring and Controlling Instruments	8915	Fruits and Vegetables
6810	Chemicals	8920	Bakery and Cereal Products
6840	Pest Control Agents and Disinfectants	8925	Condiments
6850	Miscellaneous Chemical Specialties	8935	Soups and Bouillons
6910	Training Aids	8410	Outerwear, Women's
7210	Household and Commercial Furnishings and Appliances	8415	Clothing, Special Purpose
7240	Household and Commercial Utility Containers	8445	Hosiery, Handwear and Clothing Accessories: Women's
7290	Miscellaneous Household and Commercial Furnishings and Appliances	8520	Toilet Soap, Shaving Preparations and Dentifrices
7310	Food Cooking, Baking, and Warming Equipment	8530	Personal Toiletry Articles
7330	Kitchen Hand Tools and Utensils	8540	Toiletry Paper Products
7340	Cutlery and Flatware	8945	Food, Oils and Fats
		8950	Condiments and Related Products
		8970	Composite Food Packages
		9150	Oils and Greases: Cutting, Lubricating and Hydraulic
		9905	Signs, Advertising Displays and Identification Plates
		9920	Smoker's Articles and Matches
		9930	Memorials; Cemeterial and Mortuary Equipment and Supplies

UNIT-OF-ISSUE DESIGNATIONS

<p>A</p> <p>AM... ampul AT... assortment AY... assembly</p> <p>B</p> <p>BA... ball BD... bundle BE... bale BG... bag BL... barrel BO... bolt BR... bar BT... bottle BX... box</p> <p>C</p> <p>CA... cartridge CB... cardboard CD... card CE... cone CF... cubic foot CK... cake CL... coil CN... can CO... container CS... case CT... carton CX... canister CY... cylinder</p> <p>D</p> <p>DR... drum DZ... dozen</p> <p>E</p> <p>EA... each</p> <p>F</p> <p>FT... foot</p>	<p>G</p> <p>GL... gallon GP... group GR... gross</p> <p>H</p> <p>HD... hundred HK... hank</p> <p>J</p> <p>JR... jar</p> <p>K</p> <p>KT... kit</p> <p>L</p> <p>LB... pound LG... length LI... liter</p> <p>M</p> <p>MC... thousand cubic feet ME... meal</p> <p>O</p> <p>OT... outfit OZ... ounce</p> <p>P</p> <p>PG... package PK... pack PM... plate PR... pair PT... pint PZ... packet</p>	<p>Q</p> <p>QT... quart</p> <p>R</p> <p>RA... ration RL... reel RM... ream RO... roll RX... thousand round</p> <p>S</p> <p>SD... skid SE... set SF... square foot SH... sheet SK... skein SL... spool SO... shot SP... strip SX... stick SY... square yard</p> <p>T</p> <p>TN... ton TO... troy ounce TU... tube</p> <p>V</p> <p>VI... vial</p> <p>Y</p> <p>YD... yard</p>
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Introduction

EXHIBIT V

Page: 1
 Print Date: 07/05/01
 Print Time: 08:27:35
 Ship Date: 07/03/01

HHS SUPPLY SERVICE CENTER
 BUILDING 14
 PERRY POINT, MD 21902
 USA

List: PAC86563
 PRO: NONE
 Shipment: SID65365
 Carrier: TO BE DETERMINED

Trailer: _____

Pallets/containers/pieces: 1
 Total Weight (lbs): _____

Order: 31070231
 Cust PO: _____
 Ship To: DFOH HLTH UNIT Z48, (RESTON, VA)
 US GS CTR, RM 1B205, MS-604
 12201 SUNRISE VALLEY DRIVE
 00390349
 RESTON, VA 20192

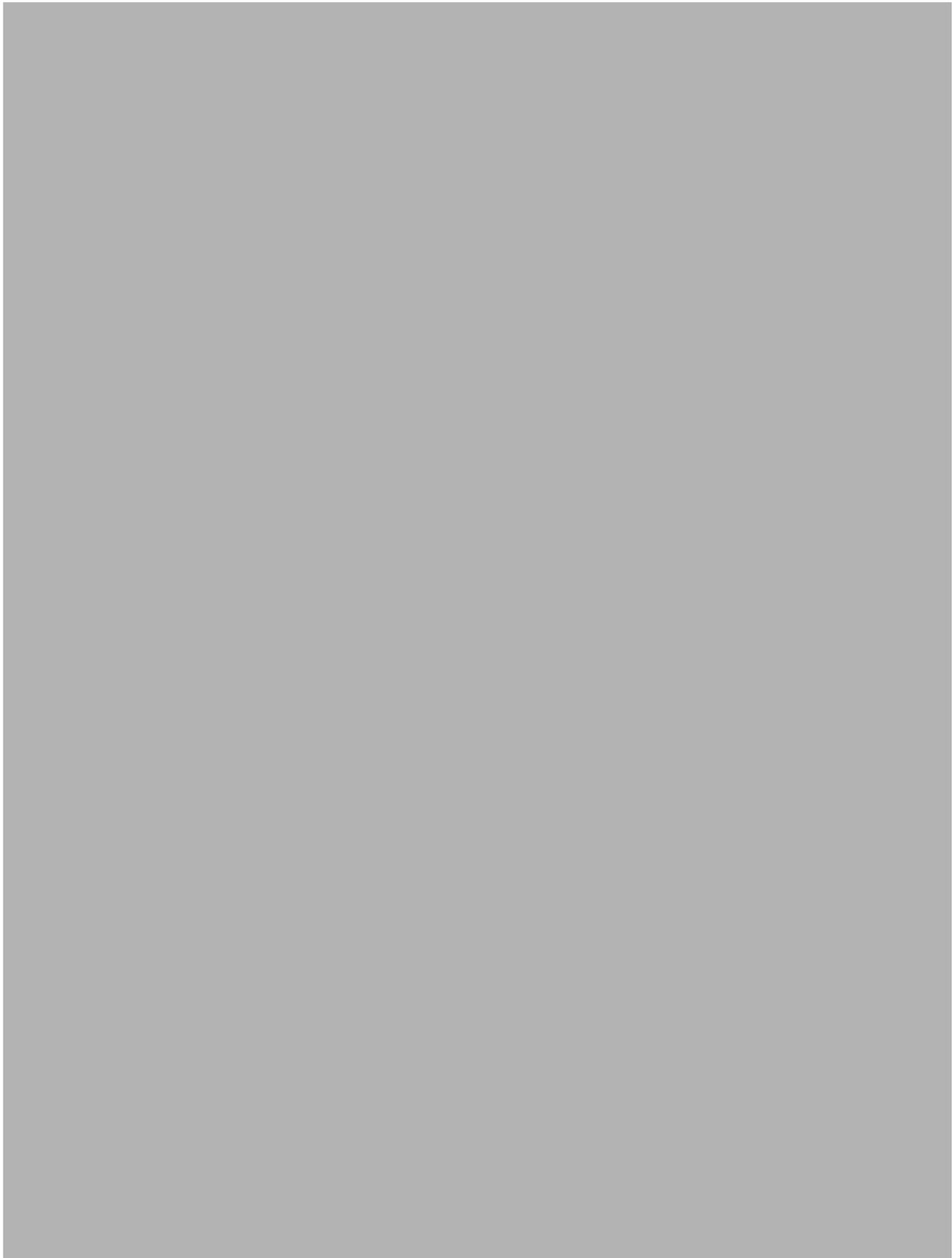
INSIDE DELIVERY REQUIRED. 2170121 00390349 070101

Item	Description	Quantity Ordered	Quantity Shipped	Unit of Measure	Within No. of Cartons	Inventory Weight (lbs)
6510007219792 Container:	BAND ELAS RBR/WARP 4IN X 5.5 YD C70231	6.000	6.000	RO	1	0.60
6510007219793 Container:	BAND ELAS RBR/WARP 3IN X 5 YD C70231	6.000	6.000	RO	1	0.03
6510007219792 Container:	BAND ELAS RBR/WARP 4IN X 5.5 YD C70231	6.000	6.000	RO	1	0.60
6510011089626	BAND ELAS R W THR 2IN X 5 YD	10.000	10.000	RO	1	0.05

END OF ORDER

*** END OF PACKING LIST ***

Packed By: _____ Date: _____





HHS Supply Service Center
Perry Point, MD 21902

REQUEST #

**REQUEST TO ADD/DELETE/CHANGE
STOCK ITEM**

INSTRUCTIONS: This form is to be used to request changes in the inventory status of an item stocked by the HHS Supply Service Center. This form may be used to request additions to center stock, deletions, changes in specifications, changes in the item description, or catalog changes.

Please complete this form as much as possible. Shaded areas are for use in processing the request and data should not be entered into these areas.

TYPE OF REQUEST (check one)
<input type="checkbox"/> Add new item
<input type="checkbox"/> Delete current item
<input type="checkbox"/> Change Specification
<input type="checkbox"/> Change Description
<input type="checkbox"/> Change Catalog

Name and Address of Submitter:

Name: _____	Facility Name: _____
Department: _____	Address: _____
Phone No: _____	_____
Fax No: _____	_____
Date Submitted: _____	City State Zip

Item Description, Source, Usage, and Current Cost:

Generic Description: _____
Trade Name: _____ Vendor: _____
NSN: _____ NDC: _____
Vendors Order No: _____ Vendors Purchase Unit: _____
Vendors Unit Cost: _____ Est. Use: Annual _____ Month _____
Other Sizes or Strengths: _____

Comments, Justifications, Descriptions: (Type or Attach Additional Sheet)

Empty box for comments, justifications, and descriptions.





We Service the World